

Where can I get more help and information?

Customer Service Centre

contact@hertfordshire.gov.uk
www.hertfordshire.gov.uk/admissions
0300 123 4043

Admissions and Transport Team

transfer.admissions@hertfordshire.gov.uk
www.hertfordshire.gov.uk/admissions

CHR 102, County Hall,
Pegs Lane, Hertford

Hertfordshire, SG13 8DF

Opening hours:

8am to 8pm Monday to Friday
9am to 4pm on Saturdays

If you do not have internet access you can request a paper application form, information about the secondary transfer process and local schools by calling the Customer Service Centre. The advisers have information on many subjects. They can also refer you to the Admissions and Transport officers who have detailed local knowledge.

If you need help to understand this information, please call 0300 123 4043.

An interpreting service is available for those who need it.

Arabic

إن كنت في حاجة للمساعدة كي تفهم هذه المعلومات، برجاء الاتصال بمركز خدمة العملاء على رقم 0300 123 4043. تتوفر خدمة الترجمة الفورية لمن يحتاجونها.

Portuguese

Se precisar de ajuda para entender essa informação, por favor contacte o centro de atendimento ao cliente no telefone 0300 123 4043. Um serviço de interpretação encontra-se disponível para aqueles que dele necessitem.

Bengali

এই তথ্য বুঝতে আপনার সাহায্য প্রয়োজন হলে অনুগ্রহ করে 0300 123 4043 নম্বরে গ্রাহক সেবা কেন্দ্রে যোগাযোগ করুন। যাদের প্রয়োজন তাদের জন্য অনূবাদ সেবার ব্যবস্থা রয়েছে।

Punjabi

ਜੇਕਰ ਤੁਸੀਂ ਇਹ ਜਾਣਨ ਲਈ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੋ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ 0300 123 4043 ਤੇ ਸ਼ੁੱਠ ਸੰਚਾਰ ਕੇਂਦਰ ਤੋਂ ਸੰਪਰਕ ਕਰੋ। ਸਲਾਹਕਾਰਾਂ ਦੀ ਦੁਆਰਾ ਸੰਚਾਰ ਦੀ ਉਪਲਬਧਤਾ ਹੈ।

Tamil

இந்தகவலை புரிந்துகொள்வதில் உங்களுக்கு உதவி தேவைப்பட்டால், தயவுசெய்து வாடிக்கையாளர் சேவை மையத்தை 0300 123 4043 -ல்

தொடர்புகொள்ளுங்கள். தேவைப்படுபவர்களுக்கு மொழிபெயர்ப்புச் சேவை கிடைக்கின்றது.

Turkish

Bu bilgilerinizi anlamak konusunda yardima ihtiyaciniz varsa, lutfen 0300 123 4043 numarali telefonundan musteri hizmetleri merkezi ile baglantiya geciniz. Ihtiyac duyanlar icin tercumanlik hizmeti mevcuttur.

Urdu

اگر آپ کو یہ معلومات سمجھنے میں مدد کی ضرورت ہو تو برائے مہربانی کسٹمر سروس سینٹر کے اس نمبر پر رابطہ کریں 0300 123 4043۔ جن افراد کی ضرورت ہو ان کے لئے مترجم کی سہولت بھی دستیاب ہے۔

Moving On 2017

A guide for parents and carers of children applying to secondary and upper schools for 2017-18

This leaflet explains how to apply for a secondary school place for children born between 1 September 2005 and 31 August 2006, and upper schools for children born between 1 September 2003 and 31 August 2004.

All of the information you need is available on our website www.hertfordshire.gov.uk/admissions

The website has full details about the Moving On process and a school directory providing information about secondary and upper schools in Hertfordshire.

Apply online at www.hertfordshire.gov.uk/admissions

If you do not have internet access at home you can apply online from any Hertfordshire library.

The closing date for applications is 31 October 2016.

- You should visit the website to view admissions information and apply online because:
- It is quick, easy to use and secure
 - You will receive immediate confirmation that your application has been received and you can view it at any time.
 - You can change your application at any time up to the closing date.
 - You can accept the school place offered online.

What happens when?

1 September 2016	Online application system opens
September and October	Secondary and upper schools hold their open events (Details available at www.hertfordshire.gov.uk/admissions)
31 October 2016	Deadline for applications
4 December on	Last date to: <ul style="list-style-type: none">• Submit reasons for making a late application and for that application to be considered 'on time'.• Notify us of a change of address and for that address to be taken into account for allocation day. Please refer to the online admission pages for more details about these processes.
31 January 2017	Last date to make a late application to be considered for allocation day.
1 March 2017	Allocation Day. School places are offered.

Apply online at www.hertfordshire.gov.uk/admissions

Children's Services
www.hertfordshire.gov.uk/admissions

