



Bishop Wood C of E Junior School
Frogmore Street
Tring
Herts
HP23 5AU
Tel: 01442 822024
Fax: 01442 382950
admin@bishopwood.herts.sch.uk
www.bishopwood.herts.sch.uk
Mrs. L.A.Hardman, Headteacher

23rd January 2017

Dear Parents and Carers,

YEAR 6 STUDY TOUR VISIT 2017

As mentioned in a previous letter, Year 6 will be visiting Swanage for a Study Visit from Monday 10th July to Friday 14th July 2017.

We will be staying at The Joseph Allnatt Centre in Swanage. The visit will include outdoor activities, and the itinerary will be individually designed to suit our requirements for the week.

We are now able to let you know that the total cost of the Study Visit is £350 per child. We need to receive full payment by **Monday 22nd May 2017** as we have to pay the centre the full amount 6 weeks before our visit.

The cost of this trip is very carefully calculated but if, after reconciling the income and expenditure for the trip there should be an unexpected surplus of more than £1 per child, parents may request reimbursement of the surplus by writing to Mrs Colston in the school office. Alternatively, it will be treated as a contribution to school funds.

Unfortunately, any cancellation within 6 weeks of the departure date means that no refund will be given.

May we remind you that cheques should be made payable to 'Bishop Wood School General Account' and payments can be made by instalments using the card which you should have received following payment of the deposit.

Further details regarding dietary and medical requirements will be sent out at a later date.

Yours sincerely,

Mrs R McGhee
Year 6 Teachers

Mrs E Clark

