



## Bishop Wood C of E Junior School

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Mr J P Hall, Acting Headteacher

Friday 20<sup>th</sup> October 2017

Dear Parents and Carers,

### Re: Christmas Cards

We are once again inviting the children to design a Christmas card which will be professionally printed and available for you to buy. As well as being a way to send a personalised card to family and friends, it also helps to raise much-needed funds for the school.

We have decided this year to send the project home for you to complete with your family. If other family members wanted to take advantage of this opportunity to create a card then they would be more than welcome to do so.

There are some rules and suggestions for how the Christmas card design should be made.

- Artworks can be created on white or coloured **A4** paper or card,
- Artworks may be portrait or landscape,
- Bold colours work much better than pale colours,
- Collaged designs work well. If collaging, make sure that all pieces are stuck down carefully,
- Do **not** use metallic or light reflective materials as these do not reproduce well,
- Do **not** use highlighter pens or glitter,
- Do not use pictures cut from magazines or copied from the internet due to copyright regulations.

There are some ideas and inspirations on the website,

[www.apfs.org.uk/resources](http://www.apfs.org.uk/resources)

Just scroll down on this page to see some designs in the Christmas card gallery.

**The last date for returns of these designs is Tuesday 14<sup>th</sup> November.** We will not be able to accept any designs after this date as this is the date that the designs need to be posted for scanning.

Please return all artworks to Mrs Birley in a plastic wallet with your **child's name and class printed clearly on the outside of the wallet**. Don't put their name on the front of the design as this will then be printed on the finished card. At a later date, you will be given an order number so that you can order products with your design from their online shop. We will not be ordering for you and therefore no monies need to be sent into school.

Please do come and speak to me if you have any questions. Have fun designing some fabulous cards and thank you for supporting the school in this project.

Best wishes,

Paula Birley  
Acting Assistant Headteacher

