



Bishop Wood C of E Junior School

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Mr G Stanley, Headteacher

Friday 18th May 2018

Dear Parent/Carer

On the 25th May 2018, the General Data Protection Regulations (GDPR) come into force in the UK. These are new data protection regulations built upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data.

We take data protection very seriously at Bishop Wood Junior School. In line with GDPR requirements, we have already appointed a Data Protection Officer, Mrs Ing, to oversee our approach to data management and protection. Mr Graham is going to be the link Governor for GDPR.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We have already updated our privacy notices in line with the new requirements. These notices can be found here: www.bishopwood.herts.sch.uk.

As part of this compliance process, we are also seeking to update the consent forms/home school agreement we have received from parents and pupils. The new regulations are clear that consent must be up-to-date and clearly recorded. From now on, lack of response cannot be interpreted as implied consent. We therefore ask that you return these to us promptly.

To learn more about the General Data Protection Regulation, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely

Gary Stanley
Headteacher

