

	AUTUMN 1 16 th September 2015	AUTUMN 2 10 th . November 2015	SPRING 1 15 th January 2016	SPRING 2 15 th March 2016	SUMMER 1 27 th April 2016	SUMMER 2 10 th June 2016
P	Register of Pecuniary Interests	Register of Pecuniary Interests	Register of Pecuniary Interests	Register of Pecuniary Interests	Register of Pecuniary Interests	Register of Pecuniary Interests
E						
R						
S	Review governor monitoring plan for personnel	Staffing update 2	Staffing update 3	Staffing update 4	Staffing update 5	Staffing update 6
O						
N	Staffing update 1	Office Review	Review attendance of staff, pupils and governors (Autumn)	Safer Recruitment Policy	Code of Conduct	Review Governor Induction Pack
N						
E	Headteacher Performance Management Panel	Whistleblowing policy	Agree Staffing Structure	Behaviour Policy	Review Attendance Policy: pupils	Exclusions Policy
L						
C		Complaints Policy		Harassment and Bullying Policy	Review attendance of staff, pupils and governors (Spring)	Review Performance Management Systems
O		Induction training for new governors	Staff Health and Attendance Policy			
M	Review Pay Policy and procedures	Examples of appraisal audit proformas	Key messages from Appraisal Meetings	Staff Discipline, Conduct and Grievance		
I						
T	Staff Appraisal Procedures	Leave of Absence policy				
E						
E	Review Admission Policy					