



# Bishop Wood Buddies

Bishop Wood School Association Registered Charity No. 1042238

e-mail: [buddies@bishopwood.herts.sch.uk](mailto:buddies@bishopwood.herts.sch.uk)

25<sup>th</sup> September 2023

Dear Parents, Carers and Friends

## **Bishop Wood School Association AGM**

**Tuesday 17<sup>th</sup> October 2023, 8.00pm -9.00pm, School Hall**

We would like to invite you to the Bishop Wood School Association (otherwise known as the **Buddies**) Annual General Meeting on Tuesday 17<sup>th</sup> October. This is when nominations for the positions of Chair, Vice Chair, Treasurer and Secretary of the Buddies Committee are put forward and everyone present can vote for the people that they would like to fulfil these key roles. People can also nominate themselves to join in a non-executive position so that there are a minimum of 10 active members on the committee.

Should you wish to join the Committee (and we'd love you to!) or be nominated for one of the key positions please complete the attached form and email it to [buddies@bishopwood.herts.sch.uk](mailto:buddies@bishopwood.herts.sch.uk) by 4pm on Tuesday 17<sup>th</sup> October. **We are currently looking for a shadow Secretary and Chair Person to work alongside the existing people in those roles in readiness for handover at the end of the school year.** Elections will be held during the AGM at 8.00pm on the same date.

The meeting will be held at the school, so if you would like to attend, please just come along. If you would like to join the committee but can't attend, please send us an email and we will get in touch with you.

**Alternatively, if you would prefer to help out at events and not attend any meetings, please let us have your details and you can join our Band of Buddies! Future events can't go ahead without willing volunteers and we appreciate any help you can give.**

We hope to see many of you at the AGM.

Best regards

*The Buddies Committee*



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## Bishop Wood School Association - Election of Officers to the Committee for the year 2023-2024 Nomination Form

Please use this form if you would like to nominate yourself or someone else for Chair, Vice Chair, Treasurer and Secretary for the Committee of Bishop Wood School Association.

Please ensure all nominated candidates are agreeable to their nominations.

I ..... (block capitals) **nominate:**

..... (block capitals) for the position of:

Chair, Vice Chair, Treasurer, Secretary (please delete as appropriate).

Signed: ..... Date: .....

I ..... (block capitals) **second the nomination of:**

..... (block capitals) for the position of:

Chair, Vice Chair, Treasurer, Secretary (please delete as appropriate).

Signed: ..... Date: .....

I ..... (block capitals) **accept the nomination from:**

..... (block capitals) for the position of:

Chair, Vice Chair, Treasurer, Secretary (please delete as appropriate).

Signed: ..... Date: .....

I would like to join the Committee in a non-executive position:

Name:..... email address: .....

**I would like to help out at any future events:**

Name:..... email address: .....