



Bishop Wood C of E Junior School

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Mr G Stanley, Headteacher

Friday 17th October 2025

Dear Parents and Carers,

Re: Parents' Consultation Appointments

Parental consultations to discuss your child's learning and progress are taking place this term.

The consultations will be conducted as face to face appointments in school only.

Class teachers will be available on the following days at the times stated below. Each appointment will last for a maximum of 10 minutes.

Tuesday 11 th November (9.30am – 12.00pm)	Mrs Smart/Mr Patten (3PS) and Miss Stevens (3S)
Tuesday 11 th November (1.30pm – 3.30pm)	Mrs Anechite (4A) and Mrs Clark (4C)
Thursday 13 th November (9.30am – 12.00pm)	Mrs Day/Mrs Reeve (5DR) and Mrs McGhee (5M)
Thursday 13 th November (1.30pm – 3.30pm)	Mrs Harland (6C) and Mrs Ing (6I)

Class teachers will be available on the following days between the hours of 4.00pm and 7.00pm. Each appointment will last for a maximum of 10 minutes.

Monday 10 th November	All staff
Wednesday 12 th November	All staff

We are once again using an electronic booking system. Appointments are available to book using the following [link](#):

You will need to click on the link, complete your details and those of your child/children. These details must match those held on our database – eg. If your child prefers to be known by a shortened version of their forename then this is what you will need to enter.

The appointment system will be going live on Sunday 19th October 2025 at 5pm – this is when you will be able to access the system and book your appointments. The system will close on Thursday 6th November 2025 at 11pm – after this time you will not be able to book any appointments.

If you have any problems, then please contact the office for support.

Please note that parents of all pupils on the SEN register have already been contacted by Ms Williamson and offered a 20 minute appointment with herself and your child's class teacher. If you are attending one of these appointments please do not book an additional slot using the system above. Any duplicates will be cancelled.

Yours sincerely,

Debs – Business Manager



He came so that we can 'be the best version of ourselves, enjoying life in all its fullness.'

